



# Sengerema World Mission Frontiers College of Agriculture and Technology

## JOINING INSTRUCTIONS AND FEE STRUCTURE

### Dear Student

Congratulations on your selection to join SWMFCAT for your pursuit of further education. You are required to report to the **SWMFCAT Sengerema Campus on 19 September 2025**. Please be advised that applicants who arrive two weeks after the commencement of the program will not be permitted to register.

### 1. GENERAL INSTRUCTIONS

Please read the following instructions carefully before you arrive at the campus.

#### 1.1. SWMFCAT Campus

The Sengerema World Mission Frontiers College of Agriculture and Technology (SWMFCAT) is situated 26 kilometres northeast of Sengerema Township, encompassing an area of 63.61 hectares. It is bordered by Lake Victoria to the south, with the western, northern, and eastern limits designated for future development. The Busisi-Nyan'gware road serves as the primary access route, linking the college campus to Sengerema District, Mwanza town, and other surrounding areas.

The college is scheduled to commence operations on **19 October 2025** for all students. Additional information will be provided upon your arrival.

#### 1.2. Medical Examination

You are required to undergo a medical examination at any government hospital, health centre, or other hospital recognised by the government. You will need to complete a medical examination form, which can be downloaded at [www.swmfcac.ac.tz](http://www.swmfcac.ac.tz).

#### 1.3. Registration

Formal registration is mandatory before the commencement of classes to become a student of the college. The following documents are required for registration:

##### 1.3.1. Academic Documents

Please present original certificates and transcripts of your general education (Form IV and Form VI or the equivalent), as well as any professional training documents that may be applicable, along with any other relevant materials submitted with your application.

##### 1.3.2. Proof of Identity

You must bring the following documents:

- Three coloured passport-sized photographs.
- Passport (for international students).
- Study permit (for international students).
- Birth certificate.

**Website:** [www.swmfcac.ac.tz](http://www.swmfcac.ac.tz)  
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**Phone:** +255 655 705343/754 057944  
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### 1.3.3. Payment or Proof of Payment of Fees

You are required to provide a receipt or deposit slip as evidence of payment for the following:

- Semester one tuition fee and other contributions associated with your program
- National Health Insurance Fund payment (if you are not enrolled in any health insurance scheme)

### 1.3.4. Additional Documents (to be downloaded from [www.swmfcac.ac.tz](http://www.swmfcac.ac.tz))

- Completed Registration Form.
- Medical examination form.
- Admission letter.

### 1.3.5. Additional Requirements

The College will provide a room, bed, and mattress; however, students are also required to bring the following items:

- Bed sheets, blankets, a mosquito net, and sports gear (sports shoes)
- A pair of gum boots (for Crop Production Students)
- A blue overall
- A white laboratory coat
- A hoe with a handle (for Crop Production Students)
- Exercise books, writing instruments, a ruler, and a scientific calculator
- A water bucket (for Crop Production Students)
- Relevant textbooks (students must purchase textbooks not available in the College Library)

### 1.3.6. Miscellaneous Information

- The academic year consists of two semesters, each lasting 210 days.
- Fees once paid are non-refundable.
- Direct college fees must be paid in full or in two instalments at the beginning of the academic year (on a semester basis).
- Tuition fees do not cover allowances such as transport and incidental expenses.
- The college reserves the right to alter the fee structure at any time during the academic year as deemed necessary.
- Students are responsible for their own incidental expenses, including toiletries, soap, toothpaste, laundry services, and personal funds. Parents or sponsors are encouraged to support students in meeting these needs.
- All private payments to students through the college account will incur a 2% bank charge.

**\*\*Note: \*\*** Cash payments will not be accepted. Additionally, funds for personal use or incidental expenses should not be deposited into the college bank account.

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## 2. Tuition Fees for the Academic Year 2025/2026

You are required to pay the necessary fees according to the fee structure provided with your application forms. Registration will not be granted unless the required fees have been paid. Please be aware that all fees paid are non-refundable. Details regarding annual fees for both local and international students are available in the tables below. Students are encouraged to pay the full annual fee at the beginning of the academic year.

**TABLE 1: FEE STRUCTURE FOR LOCAL STUDENTS IN ACADEMIC YEAR 2025/2026  
INFORMATION COMMUNICATION TECHNOLOGY (ICT)**

<b>MONEY PAYABLE TO COLLEGE:</b>			
<b>CERTIFICATE PROGRAMMES (ONE YEAR)</b>		<b>DIPLOMA PROGRAMMES (TWO YEARS)</b>	
<b>ITEMS</b>	<b>Year One (TZS)</b>	<b>Year Two (TZS)</b>	<b>Year Three (TZS)</b>
Tuition Fee	800,000.00	850,000.00	900,000.00
Registration Fee	20,000.00	20,000.00	20,000.00
NACTVET Quality Assurance Fee	20,000.00	20,000.00	20,000.00
Application Fee	20,000.00	20,000.00	20,000.00
Transcript/Results Statement Fee	20,000.00	20,000.00	20,000.00
SWMFCATSO Membership Fee	5,000.00	5,000.00	5,000.00
Examination Fee	50,000.00	50,000.00	50,000.00
Caution Money	50,000.00	50,000.00	50,000.00
Student Identity Card	10,000.00	10,000.00	10,000.00
<b>TOTAL</b>	<b>995,000.00</b>	<b>1,045,000.00</b>	<b>1,095,000.00</b>
<b>MONEY PAYABLE TO STUDENT:</b>			
Graduation Gown Fee	35,000.00	35,000.00	35,000.00
Medical Fee	30,000.00	30,000.00	30,000.00
Field Placement Fee	150,000.00	150,000.00	150,000.00
Books And Stationery	50,000.00	50,000.00	50,000.00
Special Faculty Requirement	250,000.00	250,000.00	250,000.00
<b>TOTAL</b>	<b>515,000.00</b>	<b>515,000.00</b>	<b>515,000.00</b>

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**TABLE 2: FEE STRUCTURE FOR LOCAL STUDENTS IN ACADEMIC YEAR 2025/2026  
CROP PRODUCTION**

<b>MONEY PAYABLE TO COLLEGE</b>			
<b>CERTIFICATE PROGRAMMES (ONE YEAR)</b>		<b>DIPLOMA PROGRAMMES (TWO YEARS)</b>	
<b>ITEMS</b>	<b>Year One (TZS)</b>	<b>Year Two (TZS)</b>	<b>Year Three (TZS)</b>
Tuition Fee	1,200,000.00	1,250,000.00	1,300,000.00
Registration Fee	20,000.00	20,000.00	20,000.00
NACTVET Quality Assurance Fee	20,000.00	20,000.00	20,000.00
Application Fee	20,000.00	20,000.00	20,000.00
Transcript/Results Statement Fee	20,000.00	20,000.00	20,000.00
SWMFCATSO Membership Fee	5,000.00	5,000.00	5,000.00
Examination Fee	50,000.00	50,000.00	50,000.00
Caution Money	50,000.00	50,000.00	50,000.00
Student Identity Card	10,000.00	10,000.00	10,000.00
<b>TOTAL</b>	<b>1,395,000.00</b>	<b>1,445,000.00</b>	<b>1,495,000.00</b>
<b>MONEY PAYABLE TO STUDENT:</b>			
Graduation Gown Fee	35,000.00	35,000.00	35,000.00
Medical Fee	30,000.00	30,000.00	30,000.00
Field Placement Fee	150,000.00	150,000.00	150,000.00
Books And Stationery	50,000.00	50,000.00	50,000.00
Special Faculty Requirement	350,000.00	350,000.00	350,000.00
<b>TOTAL</b>	<b>616,000.00</b>	<b>615,000.00</b>	<b>615,000.00</b>

- 2.1. Students who are not covered by any health insurance scheme are required to pay an NHIF fee of TZSH 50,400.00 before proceeding with registration, a different control number for the payment must be obtained from the finance office.
- 2.2. Candidates are advised to obtain a control number before making any payments.
- 2.3. Different control numbers are required for the tuition fee, hostel fee, and NHIF fee.
- 2.4. The control number can be generated by logging in with your admission number into the SWMFCAT student information management system during the online registration process.
- 2.5. Payments should be made through either NMB or CRDB banks, or via mobile networks such as M-Pesa, TIGO Pesa, and Airtel Money, using the control numbers you obtained.

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### 3. MODE OF FEE PAYMENT

Tuition fees can be paid in full amounts or instalments. 50% to be paid in Semester One and 50% in Semester Two as indicated below: -

#### 3.1. Basic Technician Certificate Program (ICT)

##### 3.1.1. Semester One (50% TUITION FEE & OTHER CONTRIBUTIONS)

During Registration TZS 595,000/= (Tuition fee, Registration Fee, NACTVET Quality Assurance Fee, Application Fee, Transcript/Results Statement Fee, Graduation Gown Fee, SWMFCATSO Membership Fee, Examination Fee, Medical Fee, Field Placement Fee, Caution Money, Student Identity Card, Books and Stationery and Special Faculty). TZS. 50,400 for NHIF to be paid directly to NHIF

##### 3.1.2. Semester Two

The total amount of 400,000/= (50% of the annual tuition fee) shall be paid by students at the beginning of the second semester.

#### 3.2. Diploma Program (First Year) – ICT.

##### 3.2.1. Semester One (50% TUITION FEE & OTHER CONTRIBUTIONS)

During Registration TZS 620,000/= (Tuition fee, Registration Fee, NACTVET Quality Assurance Fee, Application Fee, Transcript/Results Statement Fee, SWMFCATSO Membership Fee, Examination Fee, Medical Fee, Field Placement Fee, Caution Money, Student Identity Card, Books and Stationery and Special Faculty). TZS. 50,400 for NHIF to be paid directly to NHIF

##### 3.2.2. Second Semester

The total amount of 425,000/= (50% of the annual tuition fee) shall be paid by students at the beginning of the second semester.

#### 3.3. Diploma Program (Second Year) – ICT.

##### 3.3.1. Semester One (50% TUITION FEE & OTHER CONTRIBUTIONS)

During Registration TZS 645,000/= (Tuition fee, NACTVET Quality Assurance Fee, Transcript/Results Statement Fee, SWMFCATSO Membership Fee, Examination Fee, Medical Fee, Field Placement Fee, Books and Stationery and Special Faculty). TZS. 50,400 for NHIF to be paid directly to NHIF

##### 3.3.2. Second Semester

The total amount of 450,000/= (50% of the annual tuition fee) shall be paid by students at the beginning of the second semester.

#### 3.4. Basic Technician Certificate Program (Crop Production)

##### 3.4.1. Semester One (50% TUITION FEE & OTHER CONTRIBUTIONS)

During Registration TZS 795,000/= (Tuition fee, Registration Fee, NACTVET Quality Assurance Fee, Application Fee, Transcript/Results Statement Fee, Graduation Gown Fee, SWMFCATSO Membership Fee, Examination Fee, Medical Fee, Field Placement Fee, Caution Money, Student Identity Card, Books and Stationery and Special Faculty). TZS. 50,400 for NHIF to be paid directly to NHIF

##### 3.4.2. Semester Two

The total amount of 600,000/= (50% of the annual tuition fee) shall be paid by students at the beginning of the second semester.



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## **3.5. Diploma Program (First Year) – Crop Production**

### **3.5.1. Semester One** (50% TUITION FEE & OTHER CONTRIBUTIONS)

During Registration TZS 820,000/= (Tuition fee, Registration Fee, NACTVET Quality Assurance Fee, Application Fee, Transcript/Results Statement Fee, SWMFCATSO Membership Fee, Examination Fee, Medical Fee, Field Placement Fee, Caution Money, Student Identity Card, Books and Stationery and Special Faculty). TZS. 50,400 for NHIF to be paid directly to NHIF

### **3.5.2. Second Semester**

The total amount of 625,000/= (50% of the annual tuition fee) shall be paid by students at the beginning of the second semester.

## **3.6. Diploma Program (Second Year) – Crop Production**

### **3.6.1. Semester One** (50% TUITION FEE & OTHER CONTRIBUTIONS)

During Registration TZS 845,000/= (Tuition fee, NACTVET Quality Assurance Fee, Transcript/Results Statement Fee, SWMFCATSO Membership Fee, Examination Fee, Medical Fee, Field Placement Fee, Books and Stationery and Special Faculty). TZS. 50,400 for NHIF to be paid directly to NHIF

### **3.6.2. Second Semester**

The total amount of 650,000/= (50% of the annual tuition fee) shall be paid by students at the beginning of the second semester.

## **4. ACCOMMODATION**

The institute has a limited number of accommodation rooms, rooms are provided on a first come first served basis at an annual rental charge of TZS. 450, 000.00 payable in lump sum at the beginning of the academic year. Before locating a room, the student should complete Payment using the control number provided by the accounts department.

## **5. STUDENT ORGANIZATION**

Students at SWMFCAT are automatically members of the Sengerema World Mission Frontiers College of Agriculture and Technology Students' Organization (SWMFCATSO). Through this organization, students communicate with the college on matters affecting their welfare. As per the SWMFCATSO Constitution, students are required to pay TZS 5,000/= per year as a compulsory membership fee. SWMFCATSO also has several professional associations which are students' professional associations affiliated to SWMFCATSO in accordance with various professions. Students will be required to subscribe to these professional associations depending on their programs.

## **6. LEARNING RESOURCES**

Expenses for books, stationery, calculator and medical allowance have to be met by students' sponsors.





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## **7. CAFETERIA SERVICES**

Meals are provided at the campus on a cost basis. Students are responsible for paying for their daily meals.

## **8. ORIENTATION WEEK**

The schedule for orientation will be provided to you on your arrival for registration. All students have to participate fully in the orientation program.

## **9. CHANGE OF NAME**

No change of names will be allowed during the course of study. Students will be allowed to use names which appear on their academic certificates only.

## **10. CHANGE OF PROGRAMME**

Transferring from one academic programme to another will be allowed only where the student has the required admission criteria for the academic programme for which transfer is being sought and if there is an available vacancy in that programme. Transfers for Diploma and Certificate Students shall be subject to NACTVET Guidelines, where students shall be required to pay TZS 10,000/- to NACTVET as a transfer fee using a control number issued by NACTVET.

## **11. SPORTS AND GAMES**

The Institute has facilities for outdoor games such as football, basketball, volleyball, netball, athletics and other various games. All students are encouraged to participate in at least one game depending on one's interests. You are advised to come with your own sports and games outfits.

## **12. FAILURE TO REPORT FOR STUDIES**

Students who have been selected but fail to join the Institute for any reason cannot transfer the admission to the next year. Such students need to apply afresh for the following year.

## **13. CONDUCT AND DISCIPLINE**

The Institute requires its students to behave professionally at all times. In order to portray this professional image, students must, at all times, dress in a manner that reflects professionalism and respect. Moreover, at any time each student is expected to conduct himself/herself in such a manner that may not contravene examination regulations, library rules and any other lawful stipulations issued from time to time by the Institute's Management. As a student, you should take particular note of the Almanac as it is the most reliable source of timings for each of the important academic events that concern members of the SWMFCAT community.

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